

07.09.2024

To,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai-400001

Script Code- 530711

Sub.: Intimation to Shareholders Holding Shares in Physical Mode for updating of Valid PAN, KYC and Nomination Details

Dear Sir/Madam,

With reference to above mentioned subject and pursuant to Regulation 30 and Part A of Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of the letter sent to the shareholders holding shares in physical form in compliance with the SEBI Circulars dated 16th March 2023 requesting them to furnish their details in the requisite forms within the stipulated timeline as mentioned in the above mentioned Circular for updating their PAN, KYC and Nomination details to the Registrar and Share Transfer Agent of the Company i.e M/s. MAS Services Limited.

You are kindly requested to take the aforesaid on record.

Thanking you,

Yours Sincerely,

For **Jagan Lamps Limited**



Ashish Aggarwal
Managing Director
DIN: 01837337



Encl.: as above

JAGAN LAMPS LTD.

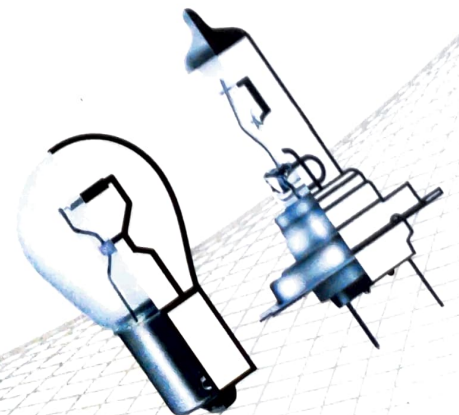
Narela Piao Manihari Road, Kundli, Distt - Sonipat, Haryana-131028 (INDIA)

Tel : 8814805077

E-mail : sales@jaganlamps.com, jagansalesautobulbs@gmail.com

Website : www.jaganlamps.com

CIN : L31501HR1993PLCO33993



Dear Shareholder(s),

Sub: UPDATION OF PAN, KYC, NOMINATION, BANK DETAILS AND LINKING OF PAN AND AADHAR DETAILS ETC.

Ref. : SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021

This is to bring to your kind notice that Securities and Exchange Board of India (SEBI) vide its Circular Number SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16th March, 2023 in supersession of earlier SEBI Circular no. SEB/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 Dated 3rd November, 2021 and SEBI Circular no. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687 dated 14th December, 2021 has mandated to shareholders holding securities in physical form in the Company, to furnish of the requisite documents/details (including of Joint Holders) to the Registrar and Share Transfer Agent (RTA) of the Company to **update the PAN, KYC, Nomination, Bank details etc.** with their folio/shareholding so as to safeguard the interest of the investors.

Why the above are mandatory to be updated with RTA of the Company:

1. As per SEBI circular dated 16.03.2023, in absence of any of the above mentioned details, no request/complaint shall be processed by RTA from 1st January 2022.
2. SEBI, vide its circular dated November 03, 2021 (*subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023*) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**. Therefore, it is necessary for all the shareholders to convert their securities in demat form.

Please note the following contact details of our RTA to enable you to submit your PAN/KYC/Nomination/Bank details etc.:

MAS Services Limited, T-34, 2nd Floor, Okhla Industrial Area, Phase - II, New Delhi - 110020	Ph. : 011-26387281-82-83 E-mail : investor@masserv.com; Website www.masserv.com
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In case you dematerialized your entire shareholding you may kindly ignore this communication.

We, in view of SEBI guidelines and in the interest of investors, request you to please furnish the requisite documents following the instructions sheet annexed with this letter.

Thanking you,
Yours faithfully

For Jagan Lamps Limited

Ashish Aggarwal

Managing Director



JAGAN LAMPS LTD.

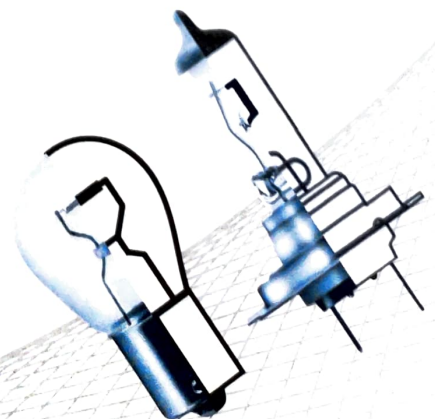
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Tel : 8814805077

E-mail : sales@jaganlamps.com, jagansalesautobulbs@gmail.com

Website : www.jaganlamps.com

CIN : L31501HR1993PLCO33993



PROCEDURE / INSTRUCTIONS

In this connection, SEBI has notified following forms and procedure to be followed for completion/updation of shareholder(s) details:

Sr. No.	Details to be updated or incorporated	Document required	Form required
1.	PAN(s) (including of Joint Holders)	Self-attested copy of PAN card (please make sure PAN to be linked with Aadhaar)	ISR-1
2.	Change of address	Copy of any one : 1. Valid Passport, 2. Registered Lease or Sale Agreement of Residence, 3. Driving License, 4. Flat Maintenance bill, 5. Utility bills like Telephone bill (only land line) Electricity bill or Gas bill (not more than 3 months old), 6. Id card/document with address issued by any of the following : (Central/State Government and its departments, 7. The Proof of Address in the name of the spouse, 8. Client Master List provided by Depository Participant.	ISR-1
3.	Email id	Mention e-mail id in ISR-1	ISR-1
4.	Mobile Number	Mention mobile number in ISR-1	ISR-1
5.	Bank details	Original cancelled cheque (shareholder name printed on it)	ISR-1
6.	Confirmation of Signatures	Original Cancelled cheque (shareholder name printed on it) and signature attested by bank on ISR-2	ISR-2 & ISR-1
7.	Incorporation of Nomination	Detail of nominee in SH-13	SH-13
8.	Change of Nomination	Detail of new nominee in SH-14	SH-14
9.	Removal/declaration to opt-out of nomination	Declaration in ISR-3	ISR-3

*As per the Central Board of Direct Taxes (CBDT) it is mandatory to link PAN with Aadhaar number for resident investors shall accept only valid PANs and the ones which are linked to the Aadhaar number.

The above requisite forms are available on the website of the Company and all Documents/Performa can also be Downloaded from RTA's Website i.e., www.masserv.com under download tab.

You can submit the documents to our RTA only by any one of the following mode:

- Through In Person Verification (IPV); where the authorized person of RTA will verify the Original Documents and retain copies of IPV stamping with date and initial;
- Through hard copies which should be self -attested and dated.
- Through Electronic mode, provided that it is to be sent through email id of the shareholder registered with RTA only and all documents should be digitally signed by shareholder.

